

## FROM DELTA CHI LAW:

- No person shall be eligible to become an Associate Member or be initiated into an undergraduate chapter unless he has a cumulative grade point average of 2.5 or better (on a 4-point scale), or a high school grade point average of 2.75 or better (on a 4.0 scale), if he has completed no college work.
- No person shall be initiated into an undergraduate chapter unless approved by the chapter. The method of approval by the active chapter and set forth in its By-Laws.

## WHAT DOES THAT ACTUALLY MEAN?

### ASSOCIATE MEMBER ONBOARDING OVERSIGHT

- Implement the standardized [In the Bond: Associate Member Onboarding and Education](#) program from the International Headquarters (IHQ), including the use of facilitation guides and the Associate Member workbook, and making necessary schedule adjustments in alignment with the AMC Checklist resource.
- Work with the “D” to ensure that Associate Member pins and copies of the Cornerstone are ordered from IHQ and are set to arrive prior to the start of a term.
- Ensure the experience of every Associate Member aligns with the Delta Chi Risk Management Policy, particularly regarding the prohibition of hazing.
- Provide a schedule of events to Associate Members prior to the start of the education and onboarding process.
- Inform all Associate Members of the costs associated with membership, and set clear payment expectations through the use of the Chapter Finance Guide.
- Plan, direct, and supervise the Associate Member Ceremony and the Initiation Ceremony.
- Serve as a liaison and mentor between the chapter and the Associate Member class, communicating frequently with active members on the progress, successes, and challenges pertaining to Associate Members.
- Work with the “C” to ensure that all Associate Members have completed their registration process in MyDChi within 72 hours of pinning.
- Work with the “C” to ensure that the Initiation Application is submitted two weeks prior to the Initiation Ceremony.

### GENERAL DUTIES AND RESPONSIBILITIES

- Meet regularly with the ABT Member Education Advisor.
- Meet with the Interfraternity Council Recruitment/New Member Education officer or other campus governing council peer officer as needed.
- Attend the annual Officer Transition/Executive Board Retreat and Chapter Retreat.
- Work with fellow chapter executive board officers to develop and execute action plans for the chapter.
- Prepare and organize transition materials for your position and save all materials to an online cloud/database prior to transition.
- Attend the January Regional Leadership Academy event, and complete the AMC officer onboarding module in the Learning Management System prior to arrival.
- Attend applicable risk management webinars.