

ABT PRESIDENT DUTIES:**ADVISING AND SUPPORT**

- Chair the Alumni Board of Trustees and manage all ABT meetings.
- Ensure that ABT members are performing their duties, assisting when possible.
- Find replacements to fill vacancies on the ABT if they occur.
- In collaboration with the “BB” - Chapter Advisor, act as official alumni representative of the chapter.
- Promote a healthy working relationship between the ABT and chapter members.
- In the absence of an ABT Ritual Advisor, oversee and assist the chapter with Ritual ceremonies, and along with the “BB” - Chapter Advisor, maintain and secure copies of the Alumni Rededication Ceremony to lead for the chapter.
- Communicate regularly with the “A” of the undergraduate chapter and support general chapter operations and procedures.
- Maintain contact with the Area Counselor and the International Headquarters.

ADMINISTRATIVE OVERSIGHT

- The ABT President is a required position with the establishment of an ABT, and will have ultimate oversight for the ABT bylaws and meetings.
- Work with the chapter to ensure that they are achieving Delta Chi minimum standards.
- Provide guidance to operations as prescribed in Delta Chi Law related to financial powers, academic standards, recall of officers, and membership status or expulsion.
- Complete the Advisor & Volunteer Training onboarding modules in the Learning Management System (accessible via MyDChi).
- If available, attend the January Regional Leadership Academy event or support chapter member attendance and minimum required delegation size.
- Support member completion of the annual Membership Experience Survey.
- Support the submission of the Mid-Year Chapter Operations Assessment and the Chapter Operations Assessment and International Headquarters Awards submissions.