



ABT PHILANTHROPY AND SERVICE ADVISOR DUTIES:

ADVISING AND SUPPORT

- Directly advise the Philanthropy Chair in creating signature fundraising events that follow Delta Chi's event-planning guidelines and risk management policies.
- Support the Philanthropy Chair in educating the chapter on Delta Chi's partnership with the [V Foundation for Cancer Research](#) and the [Delta Chi Bracket Challenge](#).
- Promote the use of the [CrowdChange platform](#) and the chapter's page for fundraising and reporting of donations.
- Directly advise the Community Service Chair in creating long-term partnerships within the local community and [reporting completed service hours](#) to IHQ.
- Support the Community Service Chair in the development and planning of [Week of Service](#) activities.
- Educate the chapter to understand the difference between philanthropy and service.
- Encourage the chapter to develop relationships with relevant campus offices responsible for community service and volunteerism.
- Maintain contact with the Area Counselor and the International Headquarters.

ADMINISTRATIVE OVERSIGHT

- The ABT Philanthropy and Service Advisor is a suggested position within the establishment of an Alumni Board of Trustees, but is critical to its success and function.
- Work with the chapter to ensure that they are achieving Delta Chi minimum standards.
- Provide guidance to operations as prescribed in Delta Chi Law related to financial powers, academic standards, recall of officers, and membership status or expulsion.
- Complete the Advisor & Volunteer Training onboarding modules in the Learning Management System (accessible via MyDChi).
- If available, attend the January Regional Leadership Academy event or support chapter member attendance and minimum required delegation size.
- Support member completion of the annual Membership Experience Survey.
- Support the submission of the Mid-Year Chapter Operations Assessment and the Chapter Operations Assessment and International Headquarters Awards submissions.