



FROM DELTA CHI LAW:

- Exercise the powers usually exercised by the president of an organization.
- Preside at all meetings of the chapter.
- Appoint all committees.
- Perform such additional duties of the office of “A” as are set forth in applicable Fraternity Publications.

WHAT DOES THAT ACTUALLY MEAN?

LEADERSHIP AND CHAPTER GOVERNANCE

- Lead executive board and general body meetings using parliamentary procedures and an agenda prepared by the “C”.
- Ensure the chapter’s officer and committee structure aligns with the standards outlined in the “A” BRIEF.
- Coordinate the development of action plans and goals with executive officers.
- Plan and execute the officer transition retreat and chapter-wide strategic retreat.
- Prepare and organize officer transition materials; ensure all documents are saved to a shared online database prior to transition.
- Serve as the primary representative for the chapter on campus.

ADVISOR AND ALUMNI RELATIONS

- Attend Alumni Board of Trustees (ABT) meetings and meet regularly with the “BB” - Chapter Advisor.
- Report the election or re-election of the “BB” - Chapter Advisor by November 1 in non-convention years.

CAMPUS AND EXTERNAL RELATIONS

- Meet regularly with the campus Fraternity/Sorority Advisor.
- Meet regularly with the Interfraternity Council (IFC) President or other campus governing council peer officer as needed, and attend relevant IFC or other council meetings.
- Complete all administrative tasks required for campus and IFC (or peer governing council) recognition.
- Respond to all emails within 24-48 hours.

CRISIS AND RISK MANAGEMENT

- Serve as the primary spokesperson for the chapter in the event of an emergency, in alignment with the Emergency Management BRIEF protocols.
- Collaborate with the “F” in response to a crisis.
- Attend all applicable risk management webinars.

FRATERNITY COMPLIANCE AND REPORTING

- Coordinate the submission of the Mid-Year Chapter Operations Assessment, the End-of-Year Chapter Operations Assessment, and International Headquarters Awards applications.
- Ensure the chapter’s delegates are declared at least 60 days prior to each International Convention (held biannually in even numbered years).
- Oversee chapter participation in the annual Membership Experience Survey.
- Attend the “A”s Academy, held as part of the Regional Leadership Academy event, and complete the “A” officer onboarding modules prior to arrival.
- Declare the chapter’s Dale Carnegie Scholar by the published deadline.