



DELTA CHI

ALUMNI BOARD OF TRUSTEES

BRIEF

Updated July 2025

The purpose of an Alumni Board of Trustees (ABT) is to promote the long-term stability and existence of the chapter. This BRIEF is designed to promote the best practices for our ABTs.

ABT RESPONSIBILITIES AND DELTA CHI LAW

The ABT is an advisory and supervisory group of five or more dedicated individuals who aim to enhance the experience of Delta Chi. Primary responsibilities of the ABT is to advise the chapter on their operations, finance, risk management, and areas related to membership development. In addition, the ABT can give guidance on topics like public relations, recruitment, leadership training, scholarship, and Associate Member education. Serving as an advisor and role model are key functions of any ABT member and should be at the forefront of these responsibilities.

Every chapter must have an established ABT as outlined in Delta Chi Law:

- Constitution, Section VII, Part 2.4: “Each undergraduate chapter shall cause an Alumni Board of Trustees to be established. The powers of the Alumni Board of Trustees are prescribed in Delta Chi Law.”
- By-Laws, Section VII, Part 5.3: “Each undergraduate chapter is expected to have a “BB” - Chapter Advisor, a Faculty Advisor, and an Alumni Board of Trustees to be in good standing.
- By-Laws, Section VII, Part 6: “AULMNI BOARD OF TRUSTEES
 - (1) Establishment - Each undergraduate chapter shall establish an Alumni Board of Trustees that is a separate and distinct entity from the chapter’s housing corporation or any alumni entity that is responsible for chapter housing. Each chapter shall establish procedures for the election of an Alumni Board of Trustees on a regular basis. No more than forty (40) percent of the non-student members of a chapter’s Alumni Board of Trustees may serve concurrently as members of a chapter’s housing corporation (or any named entity that functions in such capacity), nor may persons serving on a chapter’s Alumni Board of Trustees comprise a majority of a chapter’s housing corporation (or any named entity that functions in such capacity).
 - (2) Composition - When feasible, The Alumni Board of Trustees shall consist of five or more members, the majority of whom shall be alumni of the Fraternity. The chapter “A”, “D”, and “BB” - Chapter Advisor shall be members of the Alumni Board of Trustees.
 - (3) Powers - The Alumni Board of Trustees shall have the following powers:
 - (a) Supervisory power over the planning, supervision, and control of chapter finances and the use and maintenance of real and personal property of the chapter.
 - (b) Power to investigate, regulate, and control any and all expenditures and disbursements of chapter funds.
 - (c) Power to approve or disapprove actions of the chapter “D” and to remove the chapter “D”.

The purpose of an Alumni Board of Trustees (ABT) is to promote the long-term stability and existence of the chapter. This BRIEF is designed to promote the best practices for our ABTs. Chapters are required to report their current ABT members by December 1.

WHAT ARE THE RESPONSIBILITIES OF THE ABT?

The ABT is an advisory and supervisory group of five or more dedicated individuals who aim to enhance the experience of Delta Chi. Primary responsibilities of the ABT is to advise the chapter on their operations, finance, risk management, and areas related to membership development. In addition, the ABT can give guidance on topics like public relations, recruitment, leadership training, scholarship, and Associate Member education. Serving as an advisor and role model are key functions of any ABT member and should be at the forefront of these responsibilities.

Every chapter must have an established ABT as outlined in Delta Chi Law:

- Constitution, Article VII, Section 2.4: "Each undergraduate chapter shall cause an Alumni Board of Trustees to be established. The powers of the Alumni Board of Trustees are prescribed in Delta Chi Law."
- By-Laws, Article VII, Section 5.3: "Each undergraduate chapter is expected to have a "BB" - Chapter Advisor, a Faculty Advisor, and an Alumni Board of Trustees to be in good standing."

WHO CAN BE ON YOUR ABT?

There are a number of individuals who can be a part of your ABT. Although a majority of the ABT must be alumni of Delta Chi, not all of the Board members are required to be members of the Fraternity.

The composition of the ABT is outlined in Delta Chi Law:

- By-Laws, Article VII, Section 6.2: "When feasible, The Alumni Board of Trustees shall consist of five or more members, the majority of whom shall be alumni of the Fraternity. The chapter "A", "D", and "BB" - Chapter Advisor shall be members of the Alumni Board of Trustees."

Non-voting members of the ABT, by virtue of their office, should be the "BB" - Chapter Advisor, "A", and the "D". Individuals holding these positions should not be an officer on the ABT. The "A" and the "D" represent the voice of the chapter, and their reports and opinions should play a crucial role in the decision-making process of the ABT.

Per Delta Chi Law, members of the Housing Corporation should not serve on the ABT:

- By-Laws, Article VII, Section 6.1: "Each undergraduate chapter shall establish an Alumni Board of Trustees that is a separate and distinct entity from the chapter's housing corporation or any alumni entity that is responsible for chapter housing. Each chapter shall establish procedures for the election of an Alumni Board of Trustees on a regular basis. No more than forty (40) percent of the non-student members of a chapter's Alumni Board of Trustees may serve concurrently as members of a chapter's housing corporation (or any named entity that functions in such capacity), nor may persons serving on a chapter's Alumni Board of Trustees comprise a majority of a chapter's housing corporation (or any named entity that functions in such capacity)."

It is not uncommon for a majority of the ABT members to be affiliated with Delta Chi. This includes members who were initiated as undergraduates and alumni-initiated members. Their insight can be pivotal for the success of the chapter. Members of Delta Chi share affinity for the Fraternity that can be beneficial to the development of the undergraduate chapter.

In searching for ABT members, the alumni of other fraternities and sororities should not be overlooked. Their insight into the operations and policies of their fraternities can provide guidance to your organization. Diversified representation on an ABT is crucial to support the chapter. Having parents or family members, your Faculty Advisor, community leaders, local business professionals, and/or university representatives on the ABT give a chapter a wide range of knowledge to draw from. Anyone willing to help the chapter who the members believe to possess the ability to contribute to such a Board is an excellent candidate to serve on the ABT.

SUGGESTED ADVISORY POSITIONS

A well-structured ABT has enough advisory positions to assist in important areas of chapter operations. While each chapter may have different needs, below are the roles that each ABT is encouraged to have:

- President (mandatory)
- Secretary
- Treasurer/Financial Advisor
- Recruitment Advisor
- Member Education Advisor
- Risk Management Advisor
- Philanthropy and Service Advisor
- Alumni Relations Advisor
- Ritual Advisor
- Scholarship Advisor/Faculty Advisor

CONSTITUTIONAL POWERS OF THE ABT

The primary responsibility of the ABT is to provide guidance to chapter operations. Within that context, Delta Chi Law gives the ABT additional powers, including:

FINANCIAL POWERS

Financial management should be a focal point of the ABT. Advice and support is expected to be provided to the chapter, the “D”, and the Finance committee. The ABT should:

- Approve each term’s (semester/quarter) budget
- Review the chapter’s accounts receivable and accounts payable
- Review overall financial status of the chapter and work with the “D” and Executive Board to support the strong fiscal health of the organization
- Maintain access to the chapter bank accounts for complete transparency

Delta Chi Law provides ABTs with the following powers in relation to financial management:

- By-Laws Article VII, Section 3:
 - “Supervisory power over the planning, supervision, and control of chapter finances and the use and maintenance of real and personal property of the chapter.”
 - “Power to investigate, regulate, and control any and all expenditures and disbursements of chapter funds.”
 - “Power to approve or disapprove actions of the chapter “D” and to remove the chapter “D”.

ACADEMIC STANDARDS

The ABT has the responsibility to assist the chapter in maintaining high academic standards. A Scholarship Advisor should be designated to make certain that this important area is given attention. The Faculty Advisor is usually a well-qualified person to fill this position.

Delta Chi Law provides ABTs with the following academic accountability powers:

- By-Laws Article VII, Section 2.2: “Each undergraduate chapter shall establish a minimum grade point average for eligibility to and continuance in office. This standard shall be no lower than a 2.65 (on a 4-point scale) either during the academic term prior to election or on a cumulative basis. If an officer fails to maintain the required grade point average, his office shall become vacant, unless the Alumni Board of Trustees of the chapter, by a two-thirds (2/3) vote, allows the officer to complete his term. To hold office, a member shall be a full-time student, as defined by the host institution for that chapter, though the Alumni Board of Trustees of the chapter, by a two-thirds (2/3) vote may allow exceptions to this requirement.”

RECALL OF OFFICERS

Both the chapter and the ABT possess the ability to remove chapter officers from their roles. This enables the ABT as well as the chapter to ensure that the executive officers and additional chairmen are reaching their full potential and that their duties as officers are being fulfilled.

Delta Chi Law provides ABTs with the following authority:

- By-Laws Article VII, Section 2.3: “If any officer of an undergraduate chapter fails or refuses to perform his duty as prescribed by the by-laws of his chapter or Delta Chi Law, or has otherwise violated his oath or failed to perform his obligations, his resignation may be demanded by a two-thirds (2/3) vote of the chapter or by a two-thirds (2/3) vote of the Alumni Board of Trustees. In the event the officer refuses to comply with the demand, written charges shall be filed against him and after notice a trial shall be conducted in the manner prescribed in Delta Chi Law. If two-thirds (2/3) of the votes are for recall of such officer, the office shall be declared vacant and the chapter shall fill the vacancy as hereafter provided.”

MEMBERSHIP STATUS

As set forth in Delta Chi Law, a chapter's Alumni Board of Trustees must play a role in determining whether or not a member may be granted inactive membership status. Such status is defined as a student member who shall be “prohibited from material participation in chapter activities including, but not limited to, social activities, sports programs, voting at chapter meetings, holding chapter office, and representing the chapter in any capacity.”

The ABT plays a mandatory role in determining when inactive status may be granted, using the following parameters as described in Delta Chi Law:

- By-Laws, Article V, Section 1.3: “Any student member wishing to be placed on inactive status must file a written petition, receive the necessary approval, and be duly reported by the chapter to Headquarters prior to the chapter roster deadline for the academic term....in which he wishes to be on inactive status. A member will not be considered inactive for an academic term if not reported prior to the roster deadline. No petition for inactive status may be submitted within one year of initiation.”

While member-initiated requests are the most common, the chapter may initiate a motion to place a member on inactive status. This motion requires approval by a two-thirds vote of both the chapter membership and the chapter's Alumni Board of Trustees. Finally, the Alumni Board of Trustees may place a member on inactive status by a two-thirds vote for financial indebtedness only.

Note: Academic standing issues must be addressed through other accountability measures, and inactive status should not be used for those failing to meet academic standards set by the chapter.

EXPULSION OF A MEMBER

The ABT may, by a majority vote, request that expulsion proceedings be initiated by the Board of Regents against a member of the organization for reasons of indebtedness to the chapter. The ABT President must sign this request.

The procedures are outlined in Delta Chi Law:

- Regulations, Article V, Section 2.3a: "The Executive Director is notified in writing of the member's debt with supporting documentation indicating the amount, age, and nature of the debt, the attempts made to collect the debt, and a signed statement stating the desire to have the member expelled. The documentation shall include copies of all available documents relating to the debt. The request may originate from either a majority of the undergraduate chapter, and the statement of intent signed by the chapter "A" or "C" or from the majority of the chapter's Alumni Board of Trustees and signed by the president of the Alumni Board of Trustees."

Full procedures and timelines for expulsion are available in Delta Chi Law and must be followed correctly to ensure appropriate due process.

ADDITIONAL RECOMMENDED RESPONSIBILITIES

The ABT should be focused on the health, safety and well-being of the undergraduate members and the chapter as a whole. Below are some additional suggested responsibilities:

- **Develop the ABT Bylaws:** Each ABT should develop a set of bylaws to assist them in their operations. The only guidelines that the chapter and the ABT are required to follow are the ones set forth in Delta Chi Law. Any additional requirements, regulations, or guidelines for an effective ABT should be determined locally.
- **Hold Regular ABT Meetings:** ABT meetings should be held regularly; once per month during the school year and twice during the summer is recommended.
- **Ensure Minimum Standards:** The ABT should work with the chapter to ensure they are achieving Delta Chi's minimum standards. Good standing within the International Fraternity should remain a focal point of the ABT. The ABT can also help in the enforcing of Delta Chi Law, the chapter's by-laws, the university's policies and all applicable laws
- **Assist with the Chapter Officer Transition/Training Process:** The ABT should ensure that the chapter possesses an effective officer transition and training program. The ABT should also supply incoming and outgoing officers with assistance and advice in the process. ABT members should be physically present as their schedule allows, and encourage members to engage with the International Fraternity's programs and training resources.