



ABT RITUAL ADVISOR DUTIES:

ADVISING AND SUPPORT

- Support the Executive Board and the “F” to ensure the Ritual Kit is complete and properly secured.
- Work with the “D” to order new supplies for the Ritual Kit if needed.
- Read and familiarize yourself with the Ritual and ceremony books to ensure that the Ritual and other ceremonies are performed accurately and correctly.
- Encourage the Executive Board to practice the Ritual at least two weeks prior to Initiation or other ceremony.
- Assist the chapter with Ritual exemplification and monthly ritualistic chapter meetings.
- Maintain and secure copies of the Associate Member Ceremony and the Alumni Rededication Ceremony.
- Work with the AMC to prepare Associate Members to experience the Associate Member Ceremony.
- Work with the “E” to promote and encourage Alumni Initiations and to prepare members to participate in the Alumni Rededication Ceremony.
- Promote alumni participation and attendance in all chapter Ritual ceremonies.
- Support the chapter during the general body meeting immediately following an Initiation ceremony to spend time intentionally reviewing and explaining the symbols, lessons, and teaching shared during the Ritual, so that all members understand all of the meaning.
- Work with the chapter to perform the Memorial Ceremony if needed.
- Maintain contact with the Vice Regent and the International Headquarters.

ADMINISTRATIVE OVERSIGHT

- The ABT Ritual Advisor is a suggested position within the establishment of an Alumni Board of Trustees, but is critical to its success and function.
- Work with the chapter to ensure that they are achieving Delta Chi minimum standards.
- Provide guidance to operations as prescribed in Delta Chi Law related to financial powers, academic standards, recall of officers, and membership status or expulsion.
- Complete the Advisor & Volunteer Training onboarding modules in the Learning Management System (accessible via MyDChi).
- If available, attend the January Regional Leadership Academy event or support chapter member attendance and minimum required delegation size.
- Support member completion of the annual Membership Experience Survey.
- Support the submission of the Mid-Year Chapter Operations Assessment and the Chapter Operations Assessment and International Headquarters Awards submissions.