

FROM DELTA CHI LAW:

- No person shall be eligible to become an Associate member or be initiated into an undergraduate chapter unless he has a cumulative grade point average of 2.5 or better (on a 4-point scale), or a high school grade point average of 2.75 or better (on a 4.0 scale), if he has completed no college work.
- No person shall be initiated into an undergraduate chapter unless approved by the chapter. The method of approval by the active chapter and set forth in its By-Laws.

WHAT DOES THAT ACTUALLY MEAN?

ASSOCIATE MEMBER ONBOARDING OVERSIGHT

- Implement the standardized [In the Bond: Associate Member Onboarding and Education](#) program from the International Headquarters (IHQ), including the use of facilitation guides and the Associate Member workbook.
- Work with the “D” to ensure that Associate Member pins and copies of the Cornerstone are ordered from IHQ and are set to arrive prior to the start of a term.
- Ensure the experience of every Associate Member aligns with the Delta Chi Risk Management Policy, particularly regarding the prohibition of hazing.
- Provide a schedule of events to Associate Members prior to the start of the education and onboarding process.
- Inform all Associate Members of the costs associated with membership, and set clear payment expectations through the use of the Chapter Finance Guide.
- Plan, direct, and supervise the Associate Member Ceremony and the Initiation Ceremony.
- Serve as a liaison and mentor between the chapter and the Associate Member class, communicating frequently with active members on the progress, successes, and challenges pertaining to Associate Members.
- Work with the “C” to ensure that the Grade Verification Form has been submitted, and that all Associate Members have complete their registration process in MyDChi within 72 hours of pinning.
- Work with the “C” to ensure that the Initiation Application is submitted two weeks prior to the Initiation Ceremony.

GENERAL DUTIES AND RESPONSIBILITIES

- Meet regularly with the ABT Member Education Advisor.
- Meet with the Interfraternity Council Recruitment/New Member Education officer or other campus governing council peer officer as needed.
- Attend the annual Officer Transition/Executive Board Retreat and Chapter Retreat.
- Work with fellow chapter executive board officers to develop and execute action plans for the chapter.
- Prepare and organize transition materials for your position and save all materials to an online cloud/database prior to transition.
- Attend the January Regional Leadership Academy event, and complete the AMC officer onboarding module in the Learning Management System prior to on site arrival.
- Attend applicable risk management webinars.