

DELTA CHI

FRATERNITY

OFFICER DESCRIPTION: PHILANTHROPY CHAIR

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- Educate members and event participants about the Fraternity's philanthropic partner, the [V Foundation for Cancer Research](#).
- Plan, schedule, and execute the chapter/provisional chapter's philanthropic and fundraising efforts and events, including participation in the V Foundation Delta Chi Bracket Challenge event.
- Utilize [CrowdChange](#), the fraternity's fundraising platform, available for all chapters at no cost, to manage philanthropic fundraising efforts.
- Promote member participation in other organizations' and campus philanthropic events and fundraisers.
- Establish relationships with various fundraising offices and student organizations on campus (ex. University Advancement Office, student philanthropy organization, Dance Marathon, etc.)
- Ensure a safe and respectful environment for all philanthropic activities following Delta Chi's risk management policies.
- Maintain the chapter/provisional chapter's calendar of philanthropic events
- Record dollars raised for each event and report these figures to the International Headquarters, their University, and other relevant parties, following any campus procedures for reporting as needed.
- Ensure that all donors receive proper acknowledgment for their contributions to an event or initiative.
- Chair the Philanthropy Committee and meet regularly with the ABT Philanthropy and Service Advisor.
- Meet with Interfraternity Council Community Relations Officer or other campus governing council peer officers as needed.
- Attend annual officer transition retreat and chapter retreat.
- Work with fellow chapter/provisional chapter executive board officers and chairs to develop action plans for the chapter/provisional chapter.
- Prepare and organize transition materials, and save all materials to an online cloud/database prior to transition.