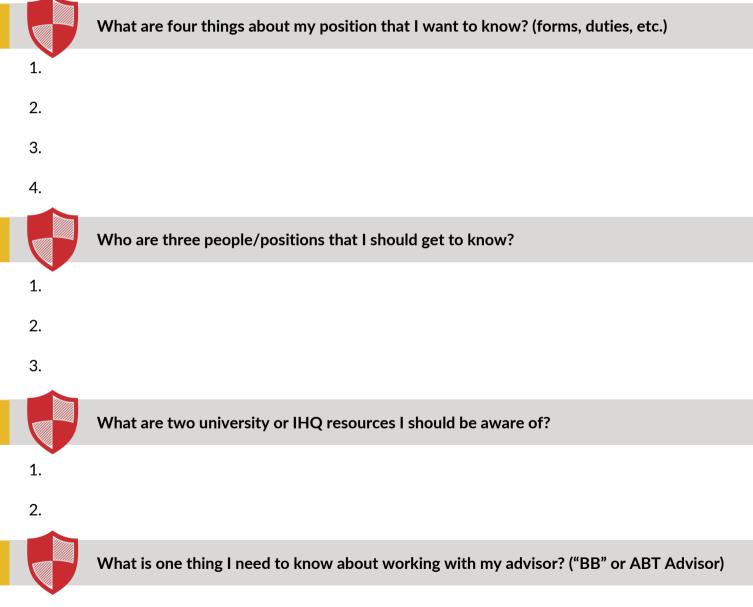




## **Member Resources**

## **Incoming Officer Preparation Guide**

Finding success as an officer is a process. As you prepare to take over your new role, it is important to think about what questions you have, what priorities do you want accomplish, and what can you do to set yourself up for success.



## **Member Resources**





**Developing Priorities** 

Before you begin setting goals with the other Executive Officers, you may benefit from personally identifying the direction you would like to take your officer position. Use the following prompts below to brainstorm.

What is your priority?	Why is this important?

What is one task I can complete before the end of this semester/term?

1.



Three things I want to get started on after break are....

1.

2.

3.