



DELTA CHI HEADQUARTERS

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How to Avoid a Fine

Unauthorized Initiation

Failure to receive authorization to hold an initiation and continuing with an unauthorized initiation will result in a \$50 per initiate fine.

Initiation will likely be one of the most memorable experiences of every member of Delta Chi. However, before an initiation can properly occur, a certain set of procedures must be followed to assure the initiation is authorized and maintains the sanctity of our beloved ritual. Since ignorance of Delta Chi requirements/law is no excuse for the lack of a properly held initiation, we hope that this Q&A will help answer any questions and help minimize the lack of familiarity.

Q: How does Delta Chi know how many Associate Members we have accepted?

A: The "C" is to report the names of each new Associate Member (AM) within 73 hours of the person's association via MyDChi by adding him to the Chapter's member roster. Immediately after this, the "C" is required to submit the Grade Verification form, which is available online [here](#). Once the new members are verified, the chapter will be billed for Associate Member dues (\$100/each) AND Initiation dues (\$225/each).

Q: What if our Chapter fails to report an Associate Member?

A: After association with Delta Chi, and once reported to Delta Chi HQ, each individual is covered under general liability insurance. If they are not reported the member will not be covered.

Q: What if an AM disassociates? Do we get our money back?

A: In order for the Chapter to receive an account credit, an AM must disassociate within two (2) weeks of being reported as an associate. Upon such disassociation, the "C" will update his status via Vault member roster. If and only if, this procedure is followed the Chapter will receive a credit.

Q: How do we know if we have permission to initiate?

A: Upon receipt of all fees (initiation dues and AM dues) and the Grade Verification form, the "C", "A" and "BB" will receive an email from a Delta Chi staff member authorizing the initiation. AGAIN, failure to receive permission to hold an initiation and continuing with an unauthorized initiation will result in a fine of \$50 per man.

Q: How will Delta Chi know that everyone has been initiated?

A: After initiation, the "C" must report on the next CMR the names of all of those initiated and the date of initiation for verification. Alternatively, the "C" may email membership@deltachi.org to inform the Fraternity's Membership Manager that the members have been initiated. Only when one of these steps is taken, will the Associate Members be officially enrolled as Initiated Members in Delta Chi and have their shingles and membership cards ordered.

Finance Charges

Any invoices that reach 30 days past due are eligible for monthly finance charges. Monthly finance charges are normally 1% of the total balance that is 30 days or more past due. If you had a 30+ past due balance of \$1,000.00, you'd be charged \$10 (1% of \$1,000). Pay invoices by their due date and make sure you are proactive on billing and collecting from your members and associates.