



DELTA CHI HEADQUARTERS
PO BOX 1817
IOWA CITY, IA 52244
PH: 319-337-4811
www.deltachi.org

February 21, 2019

GENERAL LETTER TO CHAPTER/COLONY "D"

Dear "D":

We hope the current academic term is going well! Your job as "D" will have a direct effect on your organization's operating success now and in the future. Please pay close attention to the timely collection of accounts receivable AND the payment of all bills.

For your information and convenience, a "D"'s reference sheet with a description of those items for which your chapter/colony will be billed this year is attached to this email. You can also find them on the Delta Chi website: www.deltachi.org.

BEFORE a man can be initiated, your chapter MUST have approval from the Executive Director (as delegated to Debra Bilskemper, dbilskemper@deltachi.org.) You MUST pay all fees due PRIOR to holding an initiation.

While they are detailed elsewhere, please pay special attention to these items:

1. There is a chapter-level \$1,000 deductible for liability claims due to a violation of Delta Chi's Risk management policy.
2. Associate Member Dues are \$100 per man.
3. The Initiation Dues are \$205/man.
4. Alumni initiations are \$205/man, but this initiation deposit can be waived upon special request, in writing to the Executive Director.
5. Fall and Spring Membership Dues are \$68/man.
6. The Risk Management Assessment is currently at a base rate of \$250/man. Each chapter/colony is now eligible for discounts and surcharges based on its performance in and compliance with various items. Be sure that the chapter completes the liability assessment calculator form completely and honestly. **This process can save you money!!**
7. Fall and Spring Housing Initiatives is \$10/man

A major key to your chapter/colony's success is consistent financial solvency and how you educate your membership about individual and chapter/colony responsibilities. The entire chapter/colony exec team together must demonstrate financial leadership and be clear about expectations, limitations, and controls in a regular and timely fashion – at each meeting!

Throughout the school year, you will be receiving bills and financial statements. KEEP EACH ONE in a binder for you and your successor. You will find this to be a handy chronological reference tool. Establish good best practices now by keeping good and accurate records. Don't hesitate to call us with any questions or issues you may have – we're here to help!

Sincerely,

Your IHQ staff

FRIENDSHIP | CHARACTER | JUSTICE | EDUCATION

cc: Board of Regents , "BB" , "A" , ABT President, Staff