

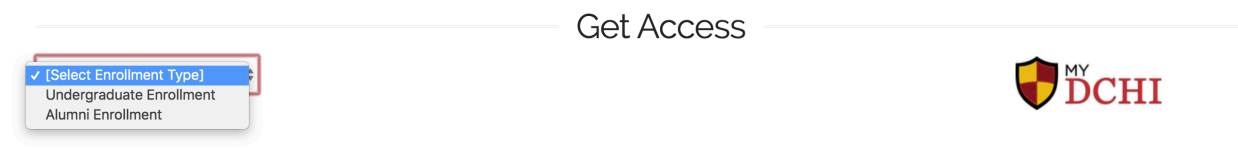
GUIDE TO: ESTABLISHING ACCESS IN MYDCHI

1. Go to www.mydchi.org or click on the [MYDCHI] menu item at www.deltachi.org.

2. Click the “Get Access” button.



3. Select Enrollment Type:



>> For **Alumni**

- Alumnus will need ONE of three pieces of information: date of birth, year of initiation, or Reference ID
- Someone’s “Reference ID” is the person’s unique code in the MYDCHI system. All members would have received an email from OmegaFi (in July of 2016 when the system was launched) with their Reference ID number. An alumnus’s Reference ID is NOT their PR number.

>> For **Undergraduates**

- Chapter officers will set up new members (through VAULT) when they report new Associate Members for their chapter or colony.
- Chapters have 72 hours to report new members (once someone has gone through the AM Ceremony). When the new AM is submitted through VAULT, he will receive an automatic email from OmegaFi with instructions on how to set up his account, complete registration, and gain access to MYDCHI.
- This email will contain a “Member Account Number” in it. The undergraduate will use this number to complete the process.
- Associate Members are to complete their registration within 72 hours of completing the AM ceremony (provided that the chapter leaders follow this protocol).

4. Set a username and password.

5. Enjoy your MYDCHI account!

If you need assistance, please contact Delta Chi International Headquarters at 319.337.4811 or info@deltachi.org.



DELTA CHI
FRATERNITY