



THE DELTA CHI FRATERNITY
INTERNATIONAL HEADQUARTERS

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GENERAL LETTER TO THE "C"

September 10, 2018

Dear "C":

Welcome back to school and your responsibilities as "C". Truly, you have one of the most demanding jobs in the Fraternity. In addition to the Chapter Meeting Reports (due within 72 hours of every meeting), your office has several other important functions. One critical requirement is reporting new associates via MyDChi and submitting the Grade Verification Form as soon as possible after their affiliation. **Fall membership lists and officer updates must be completed via MyDChi by October 15th, 2018.** The "BB" Status Report form is due November 1, 2018, and the ABT and House Corporation lists are due December 1, 2018. These forms will be available on MYDCHI > Forms > Chapter Management Forms.

Before a man can be initiated, several requirements must be met, including approval for the initiation from the Executive Director (as delegated to Debra Bilskemper, dbilskemper@deltachi.org.) These requirements are listed on the "C" Reference Sheet on our website.

While they are detailed elsewhere, I'd like to take this opportunity to point out the following:

1. There is a chapter level \$1,000 deductible for liability claims due to a violation of the Delta Chi Risk Management Policy.
2. AM Dues are \$100/man
3. The Initiation Dues are \$205.
4. Alumni initiations will cost \$205/man.
5. Fall and Spring Membership Dues are \$68/man for active, initiated members.
6. Grade Verification Form According to Delta Chi Law "No person shall be initiated as a student member unless he has a cumulative college grade point average of 2.5 or better (on a 4 point scale), or a high school grade point average of 2.75 or better (on a 4 point scale), if he has completed no college work." CONSTITUTION, ARTICLE V, SECTION 2. You are required to submit a signed GRADE VERIFICATION FORM when reporting new Association Members. This form is available under the chapter resources tab in MyDChi. The form must be signed by your Greek Advisor after he or she verifies the GPA of each Associate Member. The Associate Members will not be recognized or recorded until this form has been submitted via email to Debra, and each person has registered individually. Performing an unauthorized initiation will result in a fine of \$50 per man. Please contact Debra Bilskemper at 319-341-3131 or dbilskemper@deltachi.org with questions.

Finally, you should be aware that if a man disassociates and the disassociation is reported via OmegaFi within two weeks after his affiliation, the chapter may receive credit on his associate member dues and initiation dues. Late reports eliminate this possibility for credit.

Fraternally,

Jerod L. Breit
Interim Executive Director