

This report is due to your ABT by October 15

_____ Chapter/Colony

Term ending _____, 20 _____

Explanatory notes

INCOME

	Budget last year	Actual last year	Budget this year
Dues (brothers)			
Dues (associate members)			
Risk Management Assessment			
Other assessments and fees			
Rent			
Parlor fees			
Board (meals)			
Savings account interest			
Miscellaneous			
TOTAL INCOME			

EXPENSES

Membership dues to Delta Chi			
Risk Management charge			
Chapter Assessment			
IFC dues			
Rush			
Alumni relations			
Community service			
Office supplies			
Social activities			
Intramural sports			
Accounting/bookkeeping			
Salaries			
Food			
Rent to house corp./landlord			
Property insurance			
Utilities			
Repair and maintenance			
Furnishing and equipment			
Miscellaneous			
Savings			
TOTAL EXPENSES			

Note: All listed line items may not apply to your chapter operation. Use only those that are useful in your situation.