



DELTA CHI HEADQUARTERS  
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September 10, 2018

### GENERAL LETTER TO CHAPTER/COLONY "A"- #1

Dear "A":

Welcome back to the world of classes, academics, and Delta Chi! I hope you had a pleasant and successful summer.

The Delta Chi staff wishes to serve you and your chapter in every way possible, but we need the help of you and your fellow officers. Communication is often the key to solving a problem. The same goes for any misunderstanding.

Like you, we require information in order to do our jobs effectively and the *majority* of that information must be provided by four key chapter officers: "A", "C", "D", and "E". The attached material gives you some idea of what we need. As "A", it is *your* responsibility to ensure that each officer is doing his job. I hope you take advantage of the officer reference sheets to keep track of your *and* your fellow officers' responsibilities. The reference sheets are located at [www.deltachi.org/officers](http://www.deltachi.org/officers).

Many universities and landlords are now requiring proof of liability insurance from fraternities. We automatically email the chapter's **proof of insurance** to you **after receipt of the chapter's payment** of its risk management assessment.

For added emphasis, allow me to point out that **BEFORE** any initiation may take place, each man's associate member dues, initiation dues, individual registration complete, and Grade Verification Form **must** be received by the Delta Chi International Headquarters and acknowledged by Debra Bilskemper ([dbilskemper@deltachi.org](mailto:dbilskemper@deltachi.org)). Our response will be in the form of an email (via OmegaFi) giving you permission to initiate IF all requirements have been met. Failure to do so will result in a **\$50 fine** per initiate – a needless fine you can avoid by making sure you have our authorization to conduct each and every initiation. Too many times a "C" or "D" will say he has done what is necessary when he has inadvertently forgotten.

While they are detailed elsewhere, I'd like to take this opportunity to point out the following:

- There is a chapter level \$1,000 deductible (chapter pays first \$1,000) for liability claims if a risk management violation is involved.
- Only those reported to us as valid associate members or active members, have insurance coverage.
- Alumni initiations cost \$205/man.
- Fall and Spring Membership Dues will be \$68/man for **active, initiated members**.

Fraternally,

Jerod Breit  
Interim Executive Director

c: Board of Regents, "BB", ABT President, Staff